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Alex Ayers, Ed.D.
Superintendent of Schools

Dennis Holmes
Associate Superintendent
for Instructional Support

Carl Fox
Purchasing Manager

Teaching Effectively - Learning Successfully

May 19, 2022

To: Board of Trustees

From: Dennis Holmes *Dennis Holmes*
Associate Superintendent for Instructional Support

Re: **Request for donation of items to Edible Prairie Project**

Edible Prairie Project is asking for a donation of surplus furniture items from the District that are currently being stored at the Silver Hills Warehouse :

4 Office Chairs
10 Blue Stacking Chairs
1 Black 4 Drawer Filing Cabinet
4 Rectangular Tables

Recommendation: Approve request.

Dennis Holmes
Associate Superintendent for Instructional Support
Campbell County School District
1000 W 8th Street, Gillette, WY 82716

May 11, 2022

Dear Mr. Holmes,

Edible Prairie Project is a local nonprofit organization with a mission "To cultivate a fair, resilient, and sustainable community food system that promotes thriving rural communities by supporting independent family-scale agriculture through education, food production, and food distribution." Our next project is the Summer Weekend Meals for Kids program, which runs from June 15th through August 15th. We provide weekend meals for children at the Children's Developmental Center, Kid Clinic and Boys and Girls Club, as well as 200 bags per weeks for CCSD students attending summer school.

We recently moved to our new location, 617 N US Hwy 14/16, and need office furniture items.

I am writing to you today to request items needed from Silver Hills. We need shelving and storage items, filing cabinets, tables, and chairs. We would love the opportunity to utilize items that are no longer being used by the district.

Mr. Holmes, thank you for taking the time to read this letter and for considering my request on behalf of Edible Prairie Project. We look forward to hearing from you soon.

Sincerely,



Ashley Martinez
Edible Prairie Project, Administrative and Program Associate
617 N US HWY 14/16, Gillette, WY 82716
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